Virtual School Guidelines

Who: All N-12 students, all subjects.

Why: To ensure that the School and Families are prepared if the school has to close for any reason (*i.e.* weather / medical epidemic / political).

Where: Students can work anywhere (except school) with internet access.

When: Learning activities will be posted by 8:00 AM Sunday-Thursday Bahrain Time.

Students and parents use Google Classroom, Seesaw and/or email to contact their teachers with questions. Teachers should be available to students online for four hours per day; this can be continuous or split into segments; in long-term situations, teachers will post consistent hours, which may be different by day to meet the needs of students in different timezones.

Learning is authentic and can occur online or offline (*e.g. reading, exercise, drawing, playing, constructing, writing, and etc. are perfectly acceptable virtual school day tasks that can be photographed, videoed or turned in upon return to school*).

What: Teachers plan activities that relate as closely as possible to current class content or skills. The activity will reinforce existing understanding or introduce new content that will be continued to be covered in class. If your child does not complete the learning activities it will impact their learning and assessment.

With the exception of EC, parents should not be placed in the role of teaching; students should be able to independently carry out the tasks assigned by teachers including access to the material.

Teachers will continue to offer a rigorous program of learning and assessment by:
- providing a high level of detail for all learning experiences;
- specifying formative and summative assessments submission procedures (*practice only, no submission; submission to Google Classroom; submission to Portfolio*);
- continuing to assess via projects and exams *(exams will be posted at a specific time with the expectation to complete within a certain time period).*

Where possible we encourage and will offer online group conversations (*e.g., Hangouts, Zoom*).

How: Students in Grades 3-12 will access their content via Google Classroom; students in N-2 will access their content through SeeSaw. In addition to Google Classroom, students will post designated summative to their Learning Portfolios *(N-2 SeeSaw, 3-12 Google Sites)*.

Help: Here is a helpful video for [Google Classroom](#) to assist you. Please have your child show you that they are able to access their Google Classroom and contact your child's teacher if they need assistance. Parents of N to G2 students please contact your child's teacher if you have not yet connected to SeeSaw.